

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE

No.Acd/ /UG-12/Spring-2011-12

Dated: December , 2011

NOTIFICATION FOR SPRING SEMESTER REGISTRATION (2011-12) SESSION

It is hereby notified for information of all Undergraduate and Postgraduate students that the **on-line Academic Registration** for the Spring Semester of the session 2011-12 will be done in their **respective teaching departments** as per the following programme:-

A. Schedule of Registration:-

Programmes	Date	Time
All Undergraduate and Postgraduate programmes	26-12-2011 to 28.12.2011 (Monday to Wednesday)	10.00 A.M. onwards*

B. REQUIREMENTS FROM STUDENTS

Students are required to present themselves **in person** for registration and bring the following:-

- (i) Identity Card
- (ii) Documents not deposited so far, if any

NOTE:- The classes for all the programmes will begin from **December 29, 2011 (Thursday)**.

C. PAYMENTS

Students shall be granted only one of the following two mutually exclusive categories of status at the time of registration.

The change in status will not be allowed during the semester:

- (i) Residing & dining
- (ii) Non-residing & non-dining

Students shall be required to pay fee in advance as per the details given below together with the outstanding dues if any.

Table:- SCHEDULE OF FEE

PROGRAMMES/CLASS	Category	RESIDING & DINNING			NON-RESIDING & NON-DINNING		
		Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)
UNDERGRADUATE/IDD/5 YEARS INTEGRATED COURSES							
B.Tech./ B.Arch./ IDD/ Integrated M.Tech./ Integrated M.Sc. I, II & III/ Preparatory Course and B.Tech./B.Arch. & Integrated M.Sc. IV Yr.	Gen/OBC	32750	9000	41750	28750	100	28850
B.Tech./ B.Arch./ IDD/ Integrated M.Tech./ Integrated M.Sc. I, II & III/ Preparatory Course and B.Tech./B.Arch. & Integrated M.Sc. IV Yr.	SC/ST	7750	*9000	16750	3750	100	3850
IDD/ Integrated M.Tech. IV Yr	Gen/OBC	33850	10800	44650	29050	100	29150
IDD/ Integrated M.Tech. IV Yr	SC/ST	8850	*10800	19650	4050	100	4150
IDD/Integrated M.Tech.(Except GT/ GPT) V Yr (At par with M.Tech. II Yr)	Gen/OBC	13850	10800	24650	9150	100	9250
IDD/Integrated M.Tech.(Except GT/ GPT) V Yr (At par with M.Tech. II Yr)	SC/ST	8950	*10800	19750	4150	100	4250
Integrated M.Tech.(GT/GPT) V Yr (At par with M.Tech. ES, III Yr)	Gen/OBC	13850	10800	24650	9050	100	9150
Integrated M.Tech.(GT/GPT) V Yr (At par with M.Tech. ES, III Yr)	SC/ST	8850	*10800	19650	4050	100	4150
Integrated M.Sc. - V Yr (At par with M.Sc. II Yr.)	Gen/OBC	11850	10800	22650	7050	100	7150
Integrated M.Sc.- V Yr (At par with M.Sc. II Yr.)	SC/ST	8850	*10800	19650	4050	100	4150

NOTE: 1. Registration of Preparatory Course students will be held in Room No **LR-1** near Department of Management on 26.12.2011 from 10.00 A.M. to 1.00.P.M. only.

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POSTGRADUATE PROGRAMMES INCLUDING MCA & MBA							
PROGRAMMES/CLASS	Category	RESIDING & DINNING			NON-RESIDING & NON-DINNING		
		Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)	Institute Fee (Rs.)	Mess Advance (Rs.)	Total (Rs.)
M.Tech. (Engg.) M. Arch./MURP I & II Yr.	General/ OBC	13950	10800	24750	9150	100	9250
M.Tech. (Engg.) M. Arch./MURP I & II Yr.	SC/ST	8950	10800	19750	4150	100	4250
M.Tech. (Engg.) M. Arch./MURP I & II Yr.	Sponsored	33950	10800	44750	29150	100	29250
M. Tech. (ES) I Yr.	General/ OBC	32750	9000	41750	28750	100	28850
M. Tech. (ES) I Yr.	SC/ST	7750	*9000	16750	3750	100	3850
M. Tech. (ES) II & III Yr.	General/ OBC	13850	10800	24650	9050	100	9150
M. Tech. (ES) II & III Yr.	SC/ST	8850	*10800	19650	4050	100	4150
M.Sc I & II Yr.	General/ OBC	10750	9000	19750	6750	100	6850
M.Sc I & II Yr.	SC/ST	7750	*9000	16750	3750	100	3850
M.B.A. I & II Yr.	General/ OBC	43150	9000	52150	39150	100	39250
M.B.A. I & II Yr.	SC/ST	8150	*9000	17150	4150	100	4250
M.C.A. I, II & III Yr.	General/ OBC	17750	9000	26750	13750	100	13850
M.C.A. I, II & III Yr.	SC/ST	7750	*9000	16750	3750	100	3850

- Note:1. *Not chargeable from the students whose parents/guardians income is less than Rs.2.00 lacs per annum and allowed free messing.
- PD students will be required to pay fee of their main category to which they belong (i.e. Gen/OBC or SC/ST).
 - In the case of 1st year Undergraduate students, the Bank had deducted some commission at the time of admission in Autumn Semester 2011-12, that amount is also to be deposited in addition to Spring Semester fees. In compliance of Notification No. ACD/639/UG-09(2011-12) dated 3.10.2011.
 - The arrear of amount to Rs. 2900/- from all M.Tech./IDD and Integrated M.Tech. students of IV & V year and all Ph.D. Scholars of Autumn Semester 2011-12, in compliance of Notification No.AR(UGS)/30163/Fee Structure-11 dated 28.7.2011 is also to be paid with the fee of Spring Semester.

D. Procedure & Mode of Payment of fee

(i) Mode of Payment

FEE	Mode of Payment (Including late fee)
Institute Fee & Mess Fee	By any of the following modes (a) By Bank Draft in favour of Registrar IIT Roorkee and payable at Roorkee. (b) By local cheque of Roorkee only (no outstation cheque will be accepted) (c) By Direct Bank A/c. Transfer (only of P.N.B./S.B.I. A/c. holders of IIT Roorkee) (Note: Depositing fee through cash is not allowed)

(ii) Place of depositing the fee (Including late fee)

FEE	Up-to the last date of fee deposit	After the last date of fee deposit (with late fee)
Institute Fee & Mess Fee	At P.N.B. (or at the specially notified counters by IITR) (At student Club)	Only at Finance & Accounts office

(iii) Late Fee Schedule

(a) LATE FEE FOR REGISTRATION (After scheduled date of registration 26.12.2011 to 28.12.2011)

S.No	Period	Amount of late Fee
1.	26.12.2011 to 28.12.2011	500/- (For those who have not done pre-registration)
2.	29.12.2011 to 06.01.2012	1000/-

After 28.12.2011 the registration formalities will be completed in the office of the Academic Section after depositing the late fee in Punjab National Bank, IITR Branch

(b) LATE FEE FOR DEPOSITING INSTITUTE FEE

S.No	Period	Amount of late Fee
1.	26.12.2011 to 03.01.2012	No late Fee
2.	After 03.01.2012 with the permission of the competent authority	Rs. 1000/- per month, or part thereof (after the last date with late fee)

- E. For depositing the fee specially designed fee slips are available at PNB, IIT Roorkee, and at the institute web-site. The students can also check their amounts of fee on the institute website. This facility will be available from 21st December, 2011 onwards
- F. The students, who deposit the fee through loan from bank, can also deposit the draft of the fee in the Punjab National Bank-IITR Branch (or at the specially notified counters by IITR).
- G. The foreign students, who deposit the fee in foreign currency, can deposit the fee (including the mess fee) directly in Finance & Accounts Office
- H. If any of the students fails to register or not deposited fee by 06.01.2012
1. His/her registration will be terminated.
 2. His/her name will be struck-off from the rolls.
 3. He/she will be required to vacate the hostel.

Note:- The students who repeat a particular class whether on medical grounds or for any other reason will be required to pay the Institute fee as applicable to the batch of students with which they are repeating the class.



(S. K. Saini)

Assistant Registrar, Academic (UGS)

Copy to:

1. All Deans / Heads of Deptts/Centres including DPT, Saranapur
2. Chairman, CCB and all Chief Wardens/Wardens
3. Registrar / All Dy. Registrar / All Assistant Registrar
4. Coordinator, Information Super Highway Center for putting the notice on Institute website please.
5. Dy. Registrar (Finance & Accounts) with the request to provide the list of defaulters in due time.
6. P.S. to Director for Director's kind information please.
7. Supdt. to Dy. Director for Dy. Director's kind information please
8. All Notice Boards (Deptts/Centres/Messes/Clubs)
9. Manager, Punjab National Bank / State Bank of India, IIT Roorkee branch with the request to please provide the outstanding details to Dean, Finance & Planning up to 20.01.2012.
10. Coordinator IMG to publish in to Channal I.